

## South Central Park Pavilion & Gazebo Rules & Regulations

Thank you for reserving a Pavilion or Gazebo at South Central Park located at 7565 Avon Belden Road in North Ridgeville. Please observe the following Rules and Regulations.

- All renters must be 21 years of age or older.
- Pavilion and Gazebo rental hours are 9:00AM – 8:00PM. Pavilions and Gazebo must be vacated at dark. All rentals require a two (2) hour minimum. Rental fees are based on two (2) hour blocks of time that fall within the rental hours of 9:00AM – 8:00PM.
- Pavilion/gazebo reservations may be made starting the first full week in January for the same calendar year.
- **Online** pavilion/gazebo reservations may be made beginning Monday, January 1 through the “Facilities” tab.
- **A permit application is enclosed with this information. Please complete the permit application and return the permit and any applicable user fee’s to:** North Ridgeville Parks & Recreation, Attn: Reservationist, 7307 Avon Belden Road, North Ridgeville, Ohio 44039 (or fax to the Parks & Recreation Department at 440-353-0845. **Note:** All fees are due at the time of rental reservation to secure the date.
- **Damages:** Renter will be personally liable for all damages incurred as a result of the use of the Pavilion, including failure to thoroughly clean the Pavilion and park premises used by Renter. Damages incurred, including the cost necessary to clean will be calculated at a rate of \$30 per hour per person required to complete the clean up. **Renter agrees to promptly pay the entire balance owed within 14 days.**
- After your request is approved, we will return a copy of the permit to you after permit is signed by an official of the City of North Ridgeville. Keep it with you when using the facility.
- All cancellations must be made through the Reservationist no less than ten (10) business days prior to the scheduled event in order to get a refund. Please allow up to four (4) weeks for processing any refund. A \$5.00 processing fee will be assessed to any cancellation.
- **No refunds** will be issued due to lack of pavilion cleanliness, inclement weather, or failure on the part of the pavilion user to use the pavilion on the date reserved.
- If you are reserving a pavilion for the weekend (Saturday and Sunday), we do not guarantee the cleanliness of the pavilions or restrooms. The City of North Ridgeville Parks & Recreation Department operates Monday through Friday. *The rental fee only guarantees the date, time, and location.*

**If you arrive at the facility and find it is being used by another group, please show them your permit and they should relinquish the facility to you. If there are any problems, please contact the Parks and Recreation Department if your use of the facility is Monday through Friday, 8:00AM – 4:30PM at (440) 353-0860. For all other times, please call the North Ridgeville Police Department at (440) 353-0831.**

***SPLASH PAD is for RESIDENTS ONLY: The rental fee only guarantees pavilion usage for the date and time reserved, it does not give non-residents permission to use the splash pad. All other park amenities such as the playground, fishing, basketball courts, etc are available for everyones enjoyment.***

- **No alcoholic beverages** are permitted on the premises. No glass containers permitted.
- **Bands and DJ’s are not permitted by renters except for city sponsored activities.** Radios must be kept at a minimal level.
- **Grilling** is allowed only on the grill provided. You must provide your own charcoal, lighter fluid, grilling supplies, etc. Grilling is prohibited inside of the pavilion. No personal grills will be permitted.
- **ABSOLUTELY NO CONFETTI and NO decorations** shall be permitted where such decorations require the use of paste, glue, nails, tacks, staples or other material that in any way may damage the woodwork, floors, ceilings, or fixtures of the Pavilion or Gazebo. All decorations must be removed at the end of the scheduled event.
- **Trash and Garbage:** The renter is responsible for all clean up, including removal of all trash, decorations, and other items brought into the park. Renter is responsible for leaving the pavilion in good condition, free from all trash, decorations and other items brought into the park. Renter is required to bring garbage bags for any and all garbage generated from their rental function. Renter is responsible to replace trash receptacles with new trash bags after event. At the conclusion of the rental, renter must move their trash in to the park dumpster. If a dumpster is not available, renter is required to collect and take all garbage with them. Failure to comply renter will be assessed a damage fee. **\*(The Parks and Recreation Department recommends purchasing heavy-duty trash bags. Trash bag size should be 55 gallons.)**
- **Picnic Tables** – do not move or remove picnic tables from other park areas or shelters. If additional tables are needed, the renter must provide their own.
- **Rental Time:** Your set – up time and clean – up time is included within the time on your permit. You may not arrive earlier to set up or stay later to clean up.

***The South Central Park Pavilions and Gazebo, after use by the renter, should be left in good condition. Renters are responsible for any and all damage caused to the Pavilions or the Gazebo during your use. Clean up is also the responsibility of the Renter. Renters are also responsible for the cost to clean up the Pavilion or the facilities if found left in an unclean condition. All trash must be placed in the park dumpster. Clean up must be completed within the designated time of the rental.***

***Failure to comply with any of these rules renter will be assessed a damage fee as stated in the rules & regulations.***

# City of North Ridgeville, Ohio

## Department of Parks and Recreation

### Tobacco – Free Park and Recreational Facilities

#### PURPOSE:

The tobacco – free recreation policy clearly states that the City of North Ridgeville views tobacco use during its recreation activities and at our recreational facilities to be contrary to the mission and purpose of the Parks and Recreation Department and detrimental to the health and welfare of the participants and their families, and as such is deemed an unacceptable behavior. The tobacco-free recreation policy prohibits tobacco during any event sponsored by the Parks and Recreation Department including practices, games, special events, meetings, performances, competitions, or outings. The policy generally applies to leaders, participants, spectators, and park users.

- The North Ridgeville Parks and Recreation Department has a responsibility to protect the health and safety of our community's children, youth and adults while they use the city's recreational facilities and adopting a tobacco-free policy is part of this responsibility. Improving the health of the community youth also directly reflects one of the department's main goals.
- By having a tobacco-free policy, a positive example is established for community youth by discouraging adult role models from using tobacco in recreational settings.
- By adopting a tobacco-free policy, the amount of tobacco related litter in the parks will be reduced. When people don't use tobacco in the parks, they will not be able to litter with tobacco waste.
- Secondhand smoke is harmful in both indoor and outdoor settings. Secondhand smoke is a health risk which can be prevented. Children and adults using city recreational facilities should not be exposed to the effects of secondhand smoke and cigarette butts that are often present in these areas.

#### TOBACCO-FREE FACILITIES:

- All North Ridgeville park property, including: playgrounds, athletic fields, courts, rinks, parks (softball, baseball, soccer, tennis, basketball, football, etc.)
- South Central Park, Shady Drive Complex, Root Road Soccer Complex, and Frontier Park
- City-owned walking – hiking – biking trails

#### POLICY ENFORCEMENT PLAN:

In order to most effectively educate the community about this policy and to ensure compliance, this is the enforcement plan:

- Appropriate signs as directed by the North Ridgeville Parks and Recreation Director shall be posted in the above specific areas.
- The community, especially facility users and staff, will be notified about this policy (park and recreation brochure, handouts, social media, email correspondence, registration forms, and league rules).
- Statement of the policy included in information to families regarding organized youth activities.
- Promotion of the policy by park and recreation staff, coaches, and other city employees whose jobs require them to be present in parks.
- Concerned citizens can ask violators to stop using tobacco in the recreational settings.

#### VIOLATIONS AND PENALTIES:

- Any person found violating this policy and refusing to comply upon request may be requested to vacate the recreational facility for the remainder of the event.

#### DEFINITIONS:

Tobacco –Any and all tobacco products, including but not limited to, cigarettes, e-cigarettes, cigars, pipes, snuff, and chewing tobacco.

Outdoor Recreation Facility – any and all recreational facilities owned by the City of North Ridgeville.

# North Ridgeville Parks and Recreation

7307 Avon Belden Road ■ North Ridgeville, Ohio 44039

Office: (440) 353-0860 ■ Fax: (440) 353-0845 ■ [www.nridgeville.org/parksandrec](http://www.nridgeville.org/parksandrec)

## PAVILION & GAZEBO RENTAL AGREEMENT

Today's Date: \_\_\_\_/\_\_\_\_/2018      Rental Season: April 1<sup>st</sup> – October 31<sup>st</sup>      Rental Time: 9:00AM-8:00PM

Name (Personal or Group): \_\_\_\_\_ Contact Person's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

### EVENT DATE INFORMATION:

Date of Event: \_\_\_\_/\_\_\_\_/2018      Start Time: \_\_\_\_\_ AM / PM      End Time: \_\_\_\_\_ AM / PM      TOTAL Hours \_\_\_\_\_

Day (check appropriate box):    MON:     TUES:     WEDS:     THUR:     FRI:     SAT:     SUN:

### Check appropriate venue you wish to rent:

Pavilion 1:       Pavilion 2:       Pavilion 3:       Gazebo 4:

Purpose of Use (baby shower, birthday party, etc.): \_\_\_\_\_

**FEE STRUCTURE:** Rentals are two (2) hour minimum. All rental fees are based on two (2) hour time blocks. The rental fee only guarantees pavilion usage for the date and time reserved, it does not give non-residents permission to use the splash pad. Splash Pad is for residents only. All other park amenities such as the playground, fishing, basketball courts, etc are available for everyone's enjoyment.

Park Space:	Resident / Business Rate:	Non – Resident Rate:
Pavilion 1	\$25.00	\$35.00
Pavilion 2	\$15.00	\$25.00
Pavilion 3	\$15.00	\$25.00
Gazebo	\$25.00	\$35.00

I, the undersigned, have read and understand the terms of this rental agreement. I also understand that by signing this agreement, I am the person responsible for any and all situations that may arise during said event.

Signature / Renter: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/2018

Pavilion / Gazebo Fee: \$ \_\_\_\_\_

Paid: Credit Card  Cash  Check  Check No.: \_\_\_\_\_ Payment ID No.: \_\_\_\_\_ Staff Initials: \_\_\_\_\_

**Make checks payable to: NR Parks & Rec**

# SOUTH CENTRAL PARK 7565 AVON BELDEN ROAD

## MARKER DESIGNATION:

- A: 4 Tennis Courts
- B: 2 Basketball Courts
- C: Sand Volleyball Court
- D: Splash Pad / Splash Pad Pavilion (1<sup>st</sup> come, first serve)
- E: 4 Horseshoe Pits
- F: Playground
- G: Community Cabin (Indoor Space)
- H: Fishing Lake
- I: Safetyville / Safetyville Bldg. (Indoor Space)
- J: Sled Hill
- K: 1.1 Mile Walking Trail

- 1: Pavilion
- 2: Pavilion
- 3: Pavilion
- 4: Gazebo

